

## By Laws of AVA Region II

### Article I – Name

The Name of this Society shall be: Region II of the American Vaulting Association

### Article II – Object

The object of Region II is to promote Vaulting as a sport in Region II as defined by AVA by maintaining communications; providing educational opportunities; and providing incentive programs for growth and excellence.

### Article III – Membership

#### Section 1:

- a. Senior membership: all current AVA Sustaining Members registered in Region II
- b. Junior Membership: all current AVA registered Vaulting Members under 18 registered in Region II
- c. Club Membership: all current AVA Clubs/ Affiliate Club Members registered in Region II

### Article IV – Officers

Section 1: The Officers shall be: a president; a vice president; a treasurer; a secretary; a communications director; and the Region II Supervisor.

#### Section II: Duties of the officers:

President: Presides at meeting. Appoint committee chairmen. Communicate with AVA on behalf of the region or at the request of a registered club within the region. Provide communication from the AVA to the region regarding the policies of the AVA in cooperation with the Regional Supervisor.

Vice-President: Preside at meetings when the President is unable to attend. Arrange the Annual Meeting. Follow through with any other duties as assigned by the President.

Communication Director: create and distribute newsletter and such other notices as requested by the Executive Board

Secretary: Maintain a master calendar of events, clinics, fests, and other items of interest to the region. Record minutes of Region II meetings. Distribute minutes to Board of Directors. At meetings, take role by club and verify delegates. Conduct general correspondence of the Region

Treasurer: Keep an accurate record of receipts and disbursements. Pay bills and issue checks for all funds authorized by the Executive Board. Provide a treasurers report at each Region II or Region II Board of Director meetings.

AVA Regional Supervisor: Duties as described in AVA Standing Rules, Section I, Regions Items F, I, & P.

Section 3: Length of Term of office: The term of office shall be two years with three officers elected each year. The first year of elections when six officers are elected, a

method such as drawing straws is to be used to determine the length of terms for the initial officers, either one or two years. Thereafter each officer will serve two years.

Section 4: Nomination of officers: A Nominating Committee of three Senior Members from different Clubs shall be elected by a quorum of Delegates present at the July Region II Meeting. The President shall appoint the Chairperson.

Section 5: Nomination and election of Regional Supervisor shall be according to AVA bylaws. The Region II Nominating Committee shall nominate nominees and their names shall appear on the AVA election ballot.

#### Article V – Meetings

Section 1: A region II Annual Meeting shall be held for all Members after a thirty day notice of time and date is distributed.

Section 2: Other Meetings as designated by the Board may be held with at least two weeks notice.

#### Article VI – Board of Directors

Section 1: The Board of Directors shall be composed of Delegates from each current registered AVA Club in Region II in addition to the elected officers and the AVA Region II Supervisor. Each Club with over ten Senior Members shall have two Delegates. Each club with ten or under Senior Members shall have one Delegate. In addition, all non-affiliated Senior Members may elect their Delegate(s) and alternate(s) at the Region II Annual Meeting. If a Delegate is not present at a meeting, a previously designated Alternate Delegate may vote.

Section 2: the Board of Directors shall determine Meeting times and places. There shall be at least one Meeting per year.

Section 3: A quorum shall be constituted by one quarter of currently registered AVA Clubs in Region II.

Section 4: Duties shall be the general supervision of the affairs of Region II, making policy and approving an annual budget.

#### Article VII – Executive Board

Section 1: The Executive Board shall consist of the elected officers and the AVA Region II Supervisor.

Section 2 Duties shall be the general supervision of the members of Region II between meetings of the Board of Directors,

Section 3: the President may call Meetings or any two elected Officers.

#### Article VIII – Committees

Section 1: Standing Committee Chairpersons shall be appointed by the President and approved by the Board of Directors. Their terms of office shall be for one year and they may be reappointed.

Section 2 A Finance Committee shall be composed of the Treasurer, Auditor, and three other Senior Members to prepare a budget, recommend dues and fees necessary for operation of the organization.

Section 3: The Auditor and a Committee (if necessary) shall be appointed to inspect the financial records and report annual to the general membership.

Section 4: A Regional Championship Event Committee shall be appointed. Its duty is to plan and organize such an event with the approval of the Board of Directors.

Section 5: A High Point Committee shall be appointed to set up rules and procedures. The plan must be submitted to the Board of Directors for approval. The Committee must keep records for determining High Point winners, select, order and distribute awards.

Section 6: An Education Committee shall be appointed to arrange and conduct education programs as directed by the Board of Directors.

Section 7: Any other Committee may be appointed that the Board may deem necessary to carry on the business and purpose of the Association on an ongoing basis.

#### Article IX - Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order shall govern the Region II in all cases where they are applicable and where they are not inconsistent with these By Laws or the By Laws of the American Vaulting Association.

#### Article X – Amendments

These By Laws may be amended at any General Meeting of Region II Senior Members by a two-thirds vote of those present, or at any meeting of the Senior Members present or at any meeting of the Board of Directors at which a quorum is present.

#### Standing Rules

These may be changed, added to, or deleted at any Annual Membership Meeting by a majority vote of the Senior Members present or at any Board of Directors Meeting by of vote of a quorum of Delegates.

1. Region II consists of current AVA Members in good standing within the area currently known as AVA Region II.

2. The High Point program shall be funded by Region II income. All registered Vaulters in good standing are eligible.

a. Show management must forward scores to the High Point Committee within 10 business days of the competition.

b. Those Clubs represented by Show Management's not forwarding scores within 10 business days after the competition will be fined \$50.00, their names are to appear in the Region II Newsletter and they will be declared "not in good standing". They will be reinstated upon the payment of \$50.00 and the receipt of the scores.

3. Fees charged for competitions: \$7 per competition per vaulter.

a. It is the responsibility of Show Management to forward Region II fees to the Region II Treasurer within 10 business days of the competition.

a. Those Clubs represented by Show Managements not forwarding fees Within 10 business days after the competition will be fined \$50.00, their names are to appear in the Region II Newsletter and they will be declared "not in good standing". They will be reinstated upon the payment of \$50.00 and the receipt of the fees.

4. All Meetings are open to all Region II Members but only designated Delegates and the Officers may vote at the Board of Directors Meetings and only Senior Members may vote all the Annual/ General Meetings

a. The AVA Region II Annual Meeting should be held in the last ¼ of the calendar year. Additional Meetings may be called as necessary.

5. Special committees, other than Standing shall be appointed by the President and approved by the Board of Directors.

6. Memberships:

a. Senior Members in good standing vote participate in programs and competitions as offered Region II and may serve on the Board and Committees

b. Junior Members may participate in programs and competitions as offered by Region II.

7. Clubs: Each currently registered AVA Region II Club/Affiliate Club may participate by choosing Delegate(s) and Alternate(s) to serve on the Board of Directors. Each Club shall mail, fax or e-mail the name(s) of their Delegate(s) and Alternate(s) to the Region II President before or at the Annual Meeting. All Delegates or Alternates must attend the meetings in order to vote. There will be no proxies.

8. Financial Business:

- a. Region II money is to be kept in a bank (preferably one with no charges). The Region II President and Treasurer are the signatories for the checking account. Both signatures are required for checks in amounts greater than \$2,500 and only one signature is required for checks in amounts up to and including \$2,500
- b. All financial records are to be audited once a year.

9. Election Procedure:

- a. The elected Nominating Committee shall confer by September 15 to receive or obtain nominations for the Region II Officers and AVA Regional Supervisor and shall get the candidates' approvals.
- b. The Nominating Committee shall distribute the nomination for AVA Region II Supervisor to the AVA Ballot Committee
- c. The Nominating Committee shall distribute the nominations slate to the Region II Membership.
- d. The vote will be by the Senior Members present at the November General/ Annual Meeting.
- e. New Officers shall take office at the Region II Annual Meeting. The outgoing President shall open the meeting and conclude any old business, then shall turn the meeting (gavel) over to the incoming president.

Revised 1/25/2012